

Office of Science, Chicago Office
Office of Human Resources Services (HRS) Functional Directory

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Regenia L. Griswold, Director, 630-252-2151

*630-252-xxxx

Function	Staff Member	Phone*
Blood Drive Coordinator	Kimberly Simpson	2700
Bright Ideas Program	Kris Winiarski	2299
Certification/Qualification Programs (Acquisition; Technical Qualifications; IT; Project Management)	Linda Media	2336
Classification	Lucy Borjas (HRS, OCC, STI) Georgette Cochran (ASO, BHSO, BSO, PSO, NBL) Marnetta Hobbs (ACQ) Beth Crowe (AMSO, CR, FSO, IMS, OM)	2327 2150 2232 2795
Clerical/Administrative Support Career Development Program	Linda Media	2336
Congressional Inquiries/FOIAs	Cathy Noonan	2158
Contractor Training Oversight (Performance Measures; Self- Assessment Reviews; Cost Mgmt)	Linda Media	2336
Corporate Human Resource Information System (CHRIS) HR Workflow Training Workflow	Kris Winiarski Penelope Sippl	2299 2188
DOE Online Learning Center	Linda Media Penelope Sippl	2336 2188
Drug Testing Program	Mark Johnson	6319
Electronic Official Personnel Folders (eOPFs)	Joyce Farries	2416
Employee Assistance Program	Mark Johnson Cathy Noonan	6319 2158
Employee Concerns Program	Kris Winiarski	2299
Employee Relations (Appeals; Grievances; Discipline)	Cathy Noonan Mark Johnson	2158 6319
Employment Opportunities	Gina Bates	2742
Employment Verifications	Joyce Farries	2416
Enterprise Solutions (Hiring Management)	Gina Bates	2742
Executive Development	Linda Media	2336
Federal Employees' Government Life Insurance	Joyce Farries	2416
Federal Employees' Health Benefits	Joyce Farries	2416
FEDVIP (dental and vision coverage)	Joyce Farries	2416

Function	Staff Member	Phone*
Federal Employee of the Year Award Luncheon Coordinator	Kimberly Simpson	2700
Flexible Spending Accounts	Joyce Farries	2416
Formal Developmental Programs (EPP, ELP, ALP, NLP)	Linda Media	2336
Intern Programs		
Employee Development	Linda Media	2336
Recruitment	Beth Crowe	2795
Inherently Governmental and Commercial Activities Inventory	Kris Winiarski	2299
I-Portal	Georgette Cochran	2150
Leave Administration and Work Schedules	Mark Johnson	6319
	Cathy Noonan	2158
Long-Term Care Insurance	Joyce Farries	2416
New Employee Orientation	Joyce Farries	2416
Organizational Design/Structure (Realignment; Position Management; Missions and Functions)	Lucy Borjas (HRS, OCC, STI)	2327
	Georgette Cochran (ASO, BHSO, BSO, PSO, NBL)	2150
	Marnetta Hobbs (ACQ)	2232
	Beth Crowe (AMSO, CR, FSO, IMS, OM)	2795
Organizational Development (Organizational Behavior/Performance)	Regenia Griswold	2151
Part-Time Employment	Lucy Borjas (HRS, OCC, STI)	2327
	Georgette Cochran (ASO, BHSO, BSO, PSO, NBL)	2150
	Marnetta Hobbs (ACQ)	2232
	Beth Crowe (AMSO, CR, FSO, IMS, OM)	2795
Payment of Professional Credentials	Linda Media	2336
Performance Management	Mark Johnson	6319
	Cathy Noonan	2158
Policy (other than training administration)	Lucy Borjas	2327
	Cathy Noonan	2158
Recruitment (Recruitment and Retention Flexibilities and Incentives)	Lucy Borjas (HRS, OCC, STI)	2327
	Georgette Cochran (ASO, BHSO, BSO, PSO, NBL)	2150
	Marnetta Hobbs (ACQ)	2232
	Beth Crowe (AMSO, CR, FSO, IMS, OM)	2795
Recruitment Committee	Beth Crowe	2795
Retirement Counseling	Mark Johnson	6319
Retirement Estimates	Mark Johnson	6319
	Joyce Farries	2416
Rewards and Recognition (Incentive/Performance)		
Processing	Joyce Farries	2416
Policy	Cathy Noonan	2158

Function	Staff Member	Phone*
Senior Executive Service	Cathy Noonan	2158
Performance Management		
Recruitment	Lucy Borjas (HRS, OCC, STI)	2327
	Georgette Cochran (ASO, BHSO, BSO, PSO, NBL)	2150
	Marnetta Hobbs (ACQ)	2232
	Beth Crowe (AMSO, CR, FSO, IMS, OM)	2795
Executive and Schedule C System	Gina Bates	2742
Staffing Numbers	Georgette Cochran	2150
Student Employment Programs	Beth Crowe	2327
Student Loan Repayment Program	Linda Media	2336
Student Volunteer Program	Gina Bates	2742
Suitability Adjudication	Cathy Noonan	2158
HSPD-12	Joyce Farries	2416
Supervisory Training	Linda Media	2336
Telework Program	Kris Winiarski	2299
Training Administration		
Invoices	Linda Media	2336
Needs Analysis	Linda Media	2336
	Penelope Sippl	2188
Policy and Procedures	Linda Media	2336
Budget Formulation	Linda Media	2336
Registration/Evaluations	Linda Media	2336
	Penelope Sippl	2188
Logistical Arrangements	Linda Media	2336
	Penelope Sippl	2188
Vendor Relations	Linda Media	2336
Thrift Savings Plan	Joyce Farries	2416
Upward Mobility Program	Beth Crowe	2795
Veterans Recruitment Coordinator	Georgette Cochran	2150
Voluntary Leave Transfer Program	Mark Johnson	6319
	Cathy Noonan	2158
Voluntary Solicitation Program	Linda Media	2336
Workforce Planning	Lucy Borjas	2327
Workers' Compensation Program	Mark Johnson	6319